

## Chisholm Design - A Guide to Our Services

The following table provides a breakdown of the services we provide and the fees we charge at each stage of the design process.

No.	Stage	What we will do	What we charge
1	Consultation	Meet you on-site to discuss your requirements, ideas, preferences, budget, how the kitchen fits in with the wider house/building project etc.	Free of charge (we reserve the right to charge for travel time and expenses if outside our local area).
2	Conceptual design/layout (optional)	If there are several options for the layout, we may initially produce high-level 2D designs that show the positioning of units, key appliances etc in outline. We will then develop one of these into the detailed design.	Kitchen design fee <b>from £300</b> (incl VAT). We may charge an additional fee for designs for additional rooms e.g. utility or boot rooms. This is <b>from £150</b> (incl VAT) per room and will depend upon size/complexity etc.
	Detailed design	<ul> <li>Produce a set of detailed designs, comprising:</li> <li>3D, computer aided design images</li> <li>Annotated plan(s)</li> <li>Quotation to supply the units shown in the design</li> <li>Indicative prices for fitting, worktops, appliances etc</li> </ul>	
		Make up to <b>two</b> sets of changes to these following your feedback.	Should you wish us to make further changes, we would normally ask for a non-refundable deposit or ask that you pay an hourly rate to cover our time.

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3	Order	Carry out a check-measure on-site (ideally once walls are formed and plastered)  Prepare, check and place the detailed order for (as requested):  • Units  • Appliances  • Worktops  • Handles  • Ancillaries e.g. tiles, internal fittings etc  Produce a services plan to include electrics, gas, plumbing layout  Book the kitchen fitting (if requested)  Book the worktop templating (if supplying)	No fee, but requires payment of a 50% deposit for the units, 10% for appliances, payable at the time of ordering.
4	Deliver	Arrange delivery of units, appliances and other items Liaise with suppliers over any missing or damaged items and ensure these are replaced as quickly as possible	Balance required 1 week prior to delivery.
5	Fit	Meet your chosen fitters on-site and talk them through the plans, ensuring that they are clear on how the kitchen has been designed and how the components should be used.  Be available to be consulted by the fitters throughout the fit, whether by phone or, if needed, on site.  If we are supplying/fitting the worktop(s) and they require templating (quartz/granite/Corian only), we will attend the template to oversee and advise on the finer details	50% deposit for fitting required 1 week prior to work commencing*.
6	Project close	Ensure that the kitchen, worktops etc are fitted correctly and to the highest standards Ensure that any snagging/remediation work has been completed	Balance for fitting due upon completion of work*.

## Please note:

- \*We do not employ any tradesmen directly. Where we recommend tradesmen e.g. kitchen fitters, we do so having assured ourselves of their handiwork and reliability. We ask our clients to pay them directly.
- Please see our "Conditions of Sale" for further information (we will supply a copy at the time of ordering).

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